Job Description

**Job Title**: Teacher of English

**Reporting to:** Head of English

**Purpose of Job**

* To undertake teaching at all levels within the English subject area, in accordance with the academy’s ethos and the English department’s development plans.

**Main Activities & Responsibilities**

* To plan, prepare and deliver lessons in English at KS3, KS4 and KS5, according to the relevant schemes of work
* To mark, monitor, assess and record work according to relevant policies and practices
* To report to students and parents, through documentation and by attendance at consultation and open evenings
* To maintain an up-to-date awareness of the subject area, educational/industry advances, and personal and professional development
* To work in collaboration with other departments/members of staff to maximise on cross-curricular links
* To attend academy and curricular meetings and INSET to further one’s own professional development
* To support and promote the academy practice regarding discipline, professional conduct and equality of opportunity
* To guide students’ academic, personal and professional development, as a tutor, in accordance with the academy’s guidelines and procedures
* To exercise a commitment to the academy’s stated ethos including the equal opportunities policy, health and safety policy and all other current academy policies
* To undertake any other duties or delegated one-off tasks at the reasonable request of the Principal/SLT/Head of English
* To be a form tutor and promote and deliver the academy PHSE programme

This job description sets out the duties at the time of drafting. The job description may be amended from time to time without incurring a change in the grading of the post.